

## SHEPHERD OF THE VALLEY LUTHERAN CHURCH

### Council Meeting Minutes

January 8, 2018

Members present: Wayne Kaschak Kenneth Reinoehl, Terri Wanner, Marylyn Mason, Bill Bowman, Susan Lux, Chris Pontones, Michelle Ward, Karen Broadwater

Meeting opened with prayer. Council officers selected; Wayne Kaschak was nominated for president by Susan Lux, Chris Pontones seconded; motion carried. Susan Lux nominated for vice president by Wayne Kaschak Terri Wanner seconded, motion carried. Karen Broadwater nominated for recording secretary by Susan Lux, Wayne Kaschak seconded motion carried.

Minutes from previous meeting. None available.

Church Secretary. Chaney Sommer has resigned her job as church secretary and council member. Members discussed and reviewed an example job description. Members felt that the position should be part time three days a week. Salary of the position should reflect the budget allotted. Vacation should be included with possible one day for every two months of employment. A committee consisting of two council members and a non council member to facilitate job positing and interview process. Council members Terri Wanner and Susan Lux to be part of the interview committee. All council members felt that the secretary candidate should have office background especially with computer knowledge. Jacob Schandel to assist with bulletins and office needs until someone is hired. Announcement to be made in church of the vacancy.

#### COMMITTEE REPORTS AND ASSIGNMENTS

- Finance. No report. Susan Lux and Michelle to audit treasurer
- Faith/Family Services. No report. Terri Wanner to be representative
- Outreach/Social. No report. Chris Pontones to be representative
- Worship/Music /Audio Visual (Susan Kaschak chair) report reviewed, Karen Broadwater to be representative. Susan Kaschak to be on vacation February 4 through 11 and church is in need of a musician Members discussed need to ask others if they could assist. The person needs to be available for two services.
- Christian Education/Youth. No report Chris Pontones to be representative
- Social Media. Report reviewed reflecting feedback from Facebook, Twitter and website. At this time, church needs to address the options of faster internet upgrade. Jackie Wanner and Jacob Schandel to assess.
- Property (Fred Drotleff, chair) No report. Bill Bowman to be representative.

A reminder was made to all committee members that their reports need to be submitted before January 17, 2018 so the annual committee report can be composed prior to the congregational meeting the last Sunday of January. Announcement to be made on Sunday January 14 of congregational meeting.

New Council member. Due to Chaney's vacancy, a new council member is needed. Members reviewed the election results and which reflected Fred Drotleff was the next with popular vote. Call placed to him

asking if he would be interested in serving; Fred accepted. Karen Broadwater motioned to accept Fred's appointment to council Michelle Ward seconded. Motion carried.

Treasurer's Report. Report reviewed by council members. It was noted that a transfer of money may need to take place to meet bills as giving has seen a decline. Chris Pontones motioned to accept Treasurer's report. Marilyn Mason seconded. Motion carried.

Status of permanent Interim Pastor. Per Synod Office, they are looking for interim pastor and will contact Shepherd of the Valley when a candidate is secured.

Next Meeting: February 12, 2018

Adjourn Chris Pontones motioned to adjourn, Wayne Kaschak seconded. Motion carried.

Respectfully submitted, Karen Broadwater